STANDING ORDER

To make a regular donation to the Friends of The Connection at St Martin’s, simply complete the form below and return it to our Friends’ Office and we’ll do the rest. To make your standing order tax effective, please also complete a Gift Aid form – you only need complete it once to cover all your donations to us.

|  |  |
| --- | --- |
| Your Name: |  |
| Full Address: |  |
| Email: |  |

|  |  |
| --- | --- |
| To the Manager: |  |
| Branch Address: |  |
| Your Account Number and Sort Code: |  |

|  |  |  |
| --- | --- | --- |
| Please pay Account Name: | The Friends of The Connection at St Martin’s | £ |
| I wish to donate every month/ quarter/ year (delete as appropriate) until further notice, starting on  |
| 2020 |
| Bank Name & Address: | HSBC, 455 The Strand, London WC2R 0RH |
| Sort Code: | 40-02-08 | Account Number: | 81331086 |

|  |  |  |  |
| --- | --- | --- | --- |
| Signature: |  | Date: |  |

Please return this form to:

Friends of the Connection, 12 Adelaide Street, London WC2N 4HW or friends@cstm.org.uk

THANK YOU!

**MAILING PREFERENCES**

|  |  |
| --- | --- |
| We would like to stay in touch. If you would rather not hear from us, type ‘opt out’ here: |  |
| Postal Mailings 3 times a year: |  | Email updates periodically: |  |
| Invitation to occasional events: |  | Contact by telephone: |  |
| How did you hear about us?: |  |

**Gift Aid declaration**

for past, present & future donations

Please treat as Gift Aid donations all qualifying gifts of money made

* today
* in the past 4 years
* in the future

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I gave up to 5 April 2020 and will reclaim 25p of tax on every £1 that I give on or after 6 April 2020.

Boost your donation by 25p of Gift Aid for every £1 you donate.

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

Name of Charity: Friends of the Connection at St Martin’s

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

In order to Gift Aid your donation you must tick the box below:

I want to Gift Aid any donations I make in the future or have made in the past 4 years to ‘Friends of the Connection at St Martin’s’.

Bottom of Form

Please notify Friends of the Connection at St Martin’s at any time if you:

* want to cancel this declaration
* change your name or home address
* no longer pay sufficient tax on your income and/or capital gains.

*If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.*

|  |  |
| --- | --- |
| Date: |  |
| Signature: |  |